HOME INSPECTION CHECKLIST - PROPERTY GRANT

**PLEASE BE ADVISED, THIS IS A CHECKLIST FOR THE HOMEOWNER. HAVING THESE ISSUES FIXED BEFORE THE BUILDING IS INSPECTED WILL EXPEDITE THE PROCESS OF APPROVING THE PROPERTY GRANT FOR PAYMENT. ISSUES BEYOND THIS CHECKLIST WILL BE DISCUSSED WITH THE HOMEOWNER DIRECTLY.
****DO NOT CALL VILLAGE HALL** - PLEASE GIVE THE VILLAGE FINANCE DEPARTMENT 30 DAYS **AFTER** INSPECTION TO PROCESS & MAIL THE PROPERTY GRANT CHECK**

DATE: _____

NAME: _____

ADDRESS: _____

ANY OF THE BELOW ITEMS FOUND DEFECTIVE OR UNSAFE WILL BE MARKED AND HOMEOWNER WILL BE NOTIFIED.
VIOLATIONS INDICATED BELOW OR VIOLATIONS NOT LISTED WILL HAVE TO BE CORRECTED **BEFORE** THE HOME WILL PASS INSPECTION.

- ☐ ROOF (OBVIOUS DAMAGE)
- ☐ CHIMNEY (OBVIOUS DAMAGE)
- ☐ GUTTERS & EAVES (PROPERLY ATTACHED/CLEAN)
- ☐ DOWNSPOUT (IN GROUND / AWAY FROM FOUNDATION)
- ☐ EXTERIOR WALLS (OBVIOUS DAMAGE/TUCKPOINT NEEDED)
- ☐ AIR CONDITIONERS (CLEAN & INSTALLED PROPERLY)
- ☐ FRONT & BACK DOORS(PEELING PAINT/DAMAGE)
- ☐ BUILDING ADDRESS (4"-6" - VISIBLE FROM STREET)
- ☐ MAILBOXES (PEELING PAINT/RUST)
- ☐ PORCHES (STRUCTURE IS SAFE/NO OBVIOUS HAZARDS)
- ☐ GARBAGE (LITTER/WASTE LEFT ON PROP)
- ☐ LAWN IRRIGATION (NO OBVIOUS HAZARDS)
- ☐ OTHER ISSUES
- ☐ HANDRAILS (SAFE / NO RUST OR PEELING PAINT)
- ☐ WINDOWS (CLEAN & NO PEELING PAINT)
- ☐ SCREENS (CLEAN, NO RUST/ NO HOLES)
- ☐ GLASS BLOCK (CLEAN & NOT BROKEN)
- ☐ TREES & BUSHES (TRIMMED AND KEPT-NO SAFETY HAZARDS)
- ☐ WEEDS & DEBRIS (REMOVED & DISPOSED OF PROPERLY)
- ☐ SIDEWALKS / DRIVEWAY/STAIRS (SAFETY ISSUES)
- ☐ CANOPIES (RUST/NO SAFETY ISSUES)
- ☐ VENTS (VISIBLE ON CHIMNEY/FURNACE)
- ☐ LIGHTING (IN WORKING CONDITION & MAINTAINED)
- ☐ GARAGE DOOR AND SIDING (CLEAN/MAINTAINED & NO PEELING PAINT)
- ☐ FENCE (BROKEN AREAS/PEELING PAINT)
- ☐ EASEMENT

NOTES:

PASSED ☐ FAILED ☐

BUILDING INSPECTOR: _____

SIGNATURE: _____