

HOME INSPECTION CHECKLIST - PROPERTY GRANT

**PLEASE BE ADVISED, THIS IS A CHECKLIST FOR THE HOMEOWNER. HAVING THESE ISSUES FIXED BEFORE THE BUILDING IS INSPECTED WILL EXPEDITE THE PROCESS OF APPROVING THE PROPERTY GRANT FOR PAYMENT. ISSUES BEYOND THIS CHECKLIST WILL BE DISCUSSED WITH THE HOMEOWNER DIRECTLY.
***DO NOT CALL VILLAGE HALL - PLEASE GIVE THE VILLAGE FINANCE DEPARTMENT 30 DAYS AFTER INSPECTION TO PROCESS & MAIL THE PROPERTY GRANT CHECK**

DATE: _____

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

ANY OF THE BELOW ITEMS FOUND DEFECTIVE OR UNSAFE WILL BE MARKED AND HOMEOWNER WILL BE NOTIFIED.
VIOLATIONS INDICATED BELOW OR VIOLATIONS NOT LISTED WILL HAVE TO BE CORRECTED **BEFORE** THE HOME WILL PASS INSPECTION.

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| <input type="checkbox"/> ROOF (OBVIOUS DAMAGE) | <input type="checkbox"/> HANDRAILS (SAFE / NO RUST OR PEELING PAINT) |
| <input type="checkbox"/> CHIMNEY (OBVIOUS DAMAGE) | <input type="checkbox"/> WINDOWS (CLEAN & NO PEELING PAINT) |
| <input type="checkbox"/> GUTTERS & EAVES (PROPERLY ATTACHED/CLEAN) | <input type="checkbox"/> SCREENS (CLEAN, NO RUST/ NO HOLES) |
| <input type="checkbox"/> DOWNSPOUT (IN GROUND / AWAY FROM FOUNDATION) | <input type="checkbox"/> GLASS BLOCK (CLEAN & NOT BROKEN) |
| <input type="checkbox"/> EXTERIOR WALLS (OBVIOUS DAMAGE/TUCKPOINT NEEDED) | <input type="checkbox"/> TREES & BUSHES (TRIMMED AND KEPT-NO SAFETY HAZARDS) |
| <input type="checkbox"/> AIR CONDITIONERS (CLEAN & INSTALLED PROPERLY) | <input type="checkbox"/> WEEDS & DEBRIS (REMOVED & DISPOSED OF PROPERLY) |
| <input type="checkbox"/> FRONT & BACK DOORS (PEELING PAINT/DAMAGE) | <input type="checkbox"/> SIDEWALKS / DRIVEWAY/STAIRS (SAFETY ISSUES) |
| <input type="checkbox"/> BUILDING ADDRESS (4"-6" - VISIBLE FROM STREET) | <input type="checkbox"/> CANOPIES (RUST/NO SAFETY ISSUES) |
| <input type="checkbox"/> MAILBOXES (PEELING PAINT/RUST) | <input type="checkbox"/> VENTS (VISIBLE ON CHIMNEY/FURNACE) |
| <input type="checkbox"/> PORCHES (STRUCTURE IS SAFE/NO OBVIOUS HAZARDS) | <input type="checkbox"/> LIGHTING (IN WORKING CONDITION & MAINTAINED) |
| <input type="checkbox"/> GARBAGE (LITTER/WASTE LEFT ON PROP) | <input type="checkbox"/> GARAGE DOOR AND SIDING (CLEAN/MAINTAINED & NO PEELING PAINT) |
| <input type="checkbox"/> LAWN IRRIGATION (NO OBVIOUS HAZARDS) | <input type="checkbox"/> FENCE (BROKEN AREAS/PEELING PAINT) |
| <input type="checkbox"/> OTHER ISSUES | <input type="checkbox"/> EASEMENT |

NOTES:

PASSED

FAILED

BUILDING INSPECTOR: _____

SIGNATURE: _____